

Property Caretaker Job Application

Pinecrest Lake Property Owners Association

P.O. Box 769, Overgaard, Arizona 85933

928-240-6166

Pinecrest Lake Property Owners Association is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a member of the Board of Directors.

Please fill out all the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, State, and Zip Code: _____

Telephone Number: _____

Email Address: _____

On what date can you start working if you are hired? _____

Personal Information

Have you ever applied to or worked for Pinecrest Property Owners Association before? Yes / No

Are you 18 years of age or older? Yes / No

Are you a U.S. citizen or approved to work in the United States? Yes / No

What document can you provide as proof of citizenship or legal status? _____

Will you consent to a mandatory controlled substance test? Yes / No

Do you have a condition which would require job accommodations? Yes / No

If yes, please describe the accommodations required.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes / No

If yes, please describe the nature of the crime, when and where convicted and disposition of the case.

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the property caretaker position:

Previous Employment

Employer Name: _____

Job title: _____

Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Employer Name: _____

Job title: _____

Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Employer Name: _____

Job title: _____

Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Education and Training:

High School:

Name: _____ Location: _____ Year Graduated: _____

Degree or certificate _____

Vocational School/Specialized Training:

Name: _____ Location: _____ Year Graduated: _____

Degree or certificate _____

And other education or training:

Additional Information:

Do you have a valid Arizona driver's license? Yes /No

Expiration Date: _____

At-Will Employment

The relationship between you and the Pinecrest Lake Property Owners Association is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, after notice from you or the Pinecrest Lake Property Owners Association as specified in the Employment Agreement. By submitting this Application you acknowledge that no oral or written statements or representations can alter your at-will employment status unless agreed to as part of the resulting Employment Agreement.

Applicant Signature: _____

Date: _____